

Duties and Responsibilities of K-RIDE staff

GENERAL

1. Mr. Amit Garg, Managing Director

- Top executive to give directions & superintendence.
- Regular review of projects with Railway / State Government.
- Key managerial appointments & organization built-up.
- Ensure statutory compliances in Board of Directors.
- Developing corporate work culture.
- Ensuring communication within.
- Public Relation.
- Hand holding of project SPV.
- Providing strategic consultancy services.
- Social and environment friendly methods.

2. Mr. Neeraj Agrawal, Director (Project & Planning)

(Appointee of Ministry of Railways)

- Planning and construction of all railway related projects undertaken by the Company such as BSRP, doubling projects, new railway project lines etc.
- Responsible for preparing tenders/contract management (tender processes and contracting) and project management of all important engineering structures such as bridges, tunnels etc.
- Responsible for co-ordinating and interfacing with railway related disciplines such as track, laying works, signaling, electrification and Rolling Stock etc.
- Responsible for safety aspects relating to railway construction and operations.
- Undertaking Engineering Surveys, preparation of DPRs.
- Deciding junction arrangement, inter-locking standard, construction methodology & system of maintenance.
- Listing of land requirement / preparation of land plans.
- Co-ordination with Zonal Railways, RDSO and CRS.
- To prepare bid and undertake consultancy services for development of sidings, private freight terminals etc.
- Undertake services for Project SPV like FLS, Transaction Advisory, PMC, Testing and Commissioning, O&M etc.
- Any other works entrusted by MD from time to time.

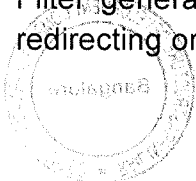


3. Mr. S.N. Srinivasa, Company Secretary

- Attending to all Company secretarial matters, convening Board Meeting / Annual General Meeting / Sub-Committee Meeting – briefing Chairman on Board Meeting subjects and its approval for HMRDC, K-RIDE & B-RIDE.
- Taking follow up actions on the resolutions of Board and other Committees etc., from time to time.
- Placing of Audit reports & convening of Audit committee meetings and other meetings.
- In charge of all compliances of the Company from time to time under various statutes governing the Company.
- In charge of all legal matters of the Company.
- Filing of XBRL, Annual Return and other forms from time to time with ROC.
- Any other works / matters entrusted by MD/Chairman/Directors of the Company from time to time.

4. Ms. Sanmitha. H – Executive Assistant to Managing Director

- Provide complete administrative and secretarial support at a senior level to the Director to ensure the smooth management of his day-to-day affairs, and most effective use of his time.
- Handle sensitive and complex issues in a professional and objective manner.
- Manage Director's electronic diary, assessing priority of appointments and reallocation as necessary.
- Process Director's correspondence, ensuring that incoming correspondence is dealt with by the Director/or on behalf of the Director, or other staff as appropriate.
- Supervise and filter all Official incoming/outgoing emails, highlight urgent correspondence and print attachments.
- Organize inbound emails into the appropriate folders and any relevant information to be copied into the correct file on the hard drive.
- Respond to emails as much as possible, dealing with appointments, requiring Bio or photos etc.
- Ensure busy diary commitments, papers and travel arrangements are managed effectively including producing a daily folder with diary, necessary papers etc. and troubleshooting problems.
- Conduct weekly diary meetings with the MD to discuss upcoming engagements, invitations and other requests.
- Schedule on behalf of the MD meetings between him and his direct reports and the committees and groups to which he is a member.
- Filter general information, queries, phone calls and invitations to the MD by redirecting or taking forward such contact as appropriate.



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- Maintain Director's office systems, including data management and filing.
- Maintain records of Director's contacts.
- Screen calls, enquiries and requests, and deal with them when appropriate.
- Assist Director in researching and following up with action on matters which fall within the Director's responsibility – chasing responses, triggering follow-up action.
- Produce documents, briefing papers, reports and presentations for the Director.
- Manage arrangements for Trustees' and Sub-Committee meetings, including production/ distribution of agenda and papers.
- Meet and greet visitors at all levels of seniority.
- Ensuring that MD is fully briefed on, or prepared for, any engagements he is involved in. Keep and maintain an accurate record of papers and electronic correspondence on behalf of the MD.
- Prepare correspondence on behalf of the MD, including the drafting of general replies.
- Minute general meetings as required and complete research on behalf of the MD.
- Ensure guests meeting with the MD are well taken care of.
- Provide a service that is in line with the MD's work habits and preferences.
- Coordinate travel and accommodation requirements in connection with others and ensure arrangements in place for the MD match his requirements.
- Take initiative as appropriate especially in the Director's absence.
- Any other duties as may reasonably be required by the Director.

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FINANCE

1. Mr. Harendra Pandey, Director (Business Development & Finance)
(Appointee of State Govt)

- He is overall in charge of Finance and Accounts Departments of K-RIDE.
- Responsible for project finance/finance/accounts/audit/setting up financial, accounting and audit system and procedures.
- Responsible for latest accounting standard including GAAP, IND AS, taxation, investment and portfolio management, raising of funds.
- Appointment of Internal, Statutory and C&AG Auditors & placing the comments thereon before the Audit Committee/Board etc.,
- Bank accounts opening, closing, transfer, change in authorized list of signatories.
- Transfer from one branch or the bank to another branch and from one bank to another bank.
- Leading a team of finance, accounting professionals.
- Securing funds and its management from external agencies.
- Assess demand from industry, public association etc.
- Undertake Traffic Survey to assess RoR and viability based on traffic survey.
- Development of business plan, SoP, accounting procedure & record keeping for JV and of Project SPVs.
- Acquisition of Land for the various Project(s).
- Policy framework for land development by Project SPV.
- Monitor obtaining statutory approvals, forest clearances, tree cutting, utility shifting from state govt departments.
- Co-ordination with strategic investors, financing institutions, banks and other stake holders for achievement of Financial Closure.
- Any other works entrusted by MD from time to time.

2. Mr. Awadhesh Mehta, GM (Finance)

- Responsible for finance, accounts, revenue, audit and other related matters.
- Dealing with issues like project financing, loan syndication and related matters.
- Managing financial and accounting software.
- Accounts, Financial Management, Responsible for Taxation Direct/Indirect, Budgeting, Compilation of Accounts, Statutory Internal and CAG Audit, Preparation of MIS, Treasury Management, Corporate Governance, Contract Management.
- Co-ordinate with Director (BD & F) regarding funding of projects and general finance and accounting matters.
- Implementation of ERP(SAP).





- Leading a team of finance and accounts professional.
- Assist real estate monetization and related activities from time to time.
- Any other works entrusted by Dir(BD&F) & MD from time to time.

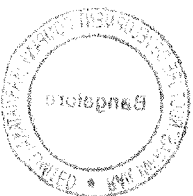
3. Ms. Poonam Shinde, JGM (Finance)

- Assist GM (Finance) in all finance, accounts, revenue, audit and other related matters.
- Assist in issues like project financing, loan syndication and related matters.
- Managing financial and accounting software.
- Accounts, Financial Management, Responsible for Taxation Direct/Indirect, Budgeting, Compilation of Accounts, Statutory Internal and CAG Audit, Preparation of MIS, Treasury Management, Corporate Governance, Contract Management.
- Co-ordinate with GM (Finance) and Director (BD&F) regarding funding of projects and general finance and accounting matters.
- Monitor confirmation of BGs/PGs/other instruments of finance furnished by the contractors with the respective bankers and ensure timely renewal of BGs etc. from time to time.
- Assist in implementation of ERP(SAP).
- Any other works entrusted by GM (Finance) and Dir(BD&F) & MD from time to time.

4. Mr. M.R. Harsha Hegde, Sr.Manager (Finance)

- Maintenance of Accounts in Tally on day-to-day basis.
- Scrutiny of contract bills, supplier's bills.
- Scrutiny of Bills and Vouchers.
- Handling Cash, Bank accounts and Fixed Deposit accounts.
- Preparation of final accounts of the Company.
- Co-ordinating with CAG, Statutory & Internal auditors during their audit.
- Liaisoning and day to day correspondence with Banks.
- E - Payment of monthly TDS, Service Tax and Professional Tax and Payment of Advance Tax.
- Filing of various statutory returns such as e-TDS, Professional tax, Service Tax and Income Tax returns.
- Issue of Form 16 & Form 16A from TRACES.
- Preparation of Annual & Monthly budget and MIS.
- Assisting Company Secretary in Accounts & Finance matters.
- Handling of all the Accounts works related to the Company.
- Any other work as and when assigned by Superior Officers.

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5. Smt. Hamsa L.P, AM (Finance)

- Preparation of Vouchers and checking the bills in all respects before initiating payments.
- Maintaining audit spread sheets on all finance and accounts matters from time to time.
- Writing of Cheques.
- Updating Daily cash flow/ Funds position - daily basis (before forenoon)
- Accounting & reconciliation of Flexi/ Sweep in - out including FDs / maturity transactions on daily basis & following it for credit of maturity amount inline with rate of interest mentioned in the certificate & maintaining a register for the same.
- Tally / Accounting software supervision - for ensuring daily updation of transactions.
- BRS verification on daily basis.
- Supervision of Bank Guarantees.
- Banking related matters including verification of NEFT/RTGS / Cheque disbursement.
- Budget related matters.
- Liaising with outside agencies / Govt, for Submission of timely information & follow up for funds.
- Investments & related issues.
- Salary & related matters including allowance.
- Employee related matters - deductions / remittance like PF, Leave salary contribution, pension contribution, KGID etc.
- Ensuring monthly Payments like Rent, Water Bills / Power Bills etc.
- Any other works from time to time.

6. Mr. CA Suhas S. Kumar, Sr.Executive (Finance)

- Updating / maintenance / remittance / filing & compiling of all statutory returns (Monthly/ Quarterly / Annual) & Tax related issues including Royalty & Labour Cess / issue of statutory certificates like Form 16A, 16 & GSTTDS etc.
- Ledger Creation & review of ledgers/ Heads of Account in consultation with Managers/S. Managers.
- Maintaining & compiling of rectification of vouchers if any.
- Assisting Budget related Matters with AM(Finance).
- Tally / Accounting software supervision - back up & improvement in system flow.
- Assisting AM(Finance) for Accounting & reconciliation of Flexi/ Sweep in - out including FDs transactions.
- Compilation and finalisation of Accounts.



- Assisting for Co-ordination with Audit related matters including AG / Audit Observation.
- Any other work from time to time.

7. Smt. Ranjitha M R, Executive (Finance)

- Accounting of day-to-day transactions including receipts, payments & Journal entries in Tally/accounting software on daily basis.
- BRS on daily basis.
- Compilation of paid bills/vouchers including record keeping.
- NEFT/RTGS, cheque writing.
- Petty cash handling & reporting to AM (Finance).
- Processing of administrative bills including TA advance and Settlement (within a week of return from journey) and put up to Sr. Executive 1.
- Finalisation work whenever necessary.
- Any other work from time to time.

8. Sr. Executive (Finance) – (Vacant)

- Maintaining Asset Register & updating the same whenever company purchases new Assets / of after capitalisation.
- Asset Capitalisation.
- Preparation of MIS - Monthly, periodic, yearly & cumulative Project Progress Reports.
- Assisting AM(Finance) for information / follow up with outside agencies including Govt. departments.
- Insurance matters including compiling / payment of premiums & insurance matters related to contract payments.
- Assisting Tender / Contract related issues & initial process / verification of contract bills (AoQ / unit rates / item rates / claims / NT items/ price variation etc.) including matters related to KTPP , CVC guidelines/ GFR & vetting of Tenders.
- Issues related to security deposits / EMDs / and Bank Guarantees / penalties / withheld amount / deductions as per contract conditions (including matters related to collection / deposit / release of the same).
- Assisting AM(F) for Monthly Payments like Rent, Water Bills / Power Bills etc.
- Any Other works from time to time.



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LAND

1. **Shri. Jagadish K. Naik / Special DC / BSRP, DGM / LM**

- All matters related to assessment, identification, acquisition and taking over possession of all types of land required for the Suburban Rail and other projects handled by K-RIDE.
- To coordinate with KIADB for land acquisition matters and monitoring the work of all contractual agencies related to land acquisition and utility shifting.
- Arranging statutory approvals, forest clearances, tree cutting, utility shifting from state govt departments.
- Liaison with DULT and other agencies and exercising administrative control over officers and staff posted by State Govt to K-RIDE.
- Engagement with Press and dissemination of official information on various media forums including social media.
- Complaint management and Grievance redressal for Land acquisition.
- Chairperson of Internal Complaints Committee for dealing with any complaints pertaining to the issue of Prevention of Sexual Harassment of women at workplace.
- To coordinate with all external agencies, government bodies, corporations to cooperate with K-RIDE's contractors and consultants.
- Interact with Planning and Design section of K-RIDE in finalizing the land requirement, location of Stations, Depots and other facilities required by the BSRP.
- will be assisted by all the officers and staff of the land acquisition section.
- All administrative matters related to land and other activities ancillary and incidental to land matters.
- Responsible to matters relating to PRO.
- Assist GM/Civil in Vehicle/Fleet management- Allocation, Operation, vehicle contract and other incidental issues thereof.
- Any other works entrusted by MD from time to time.

2. **Smt. Nethra, Shirastedar**

- Preparation of draft proposals with all required documents for land acquisition and sending proposals for publication to the KIADB.
- Collection and verification of ownership documents from concerned department including RTCs.
- Coordinating with Tahsildars, Assistant Deputy Commissioners, and other revenue officers of concerned Taluks, related TMC, spot inspection and other related issues.



- Preparation of Correspondence to GoK, KIADB, RTI and other letters.
- Any other works entrusted by Special Deputy Commissioner & Superior Officers from time to time.

3. Smt. Mangala Gowri, Shirastedar

- Preparation of draft proposals with all required documents for land acquisition and sending proposals for publication to the KIADB.
- Collection and verification of ownership documents from concerned department including RTCs.
- Coordinating with Tahsildars, Assistant Deputy Commissioners, and other revenue officers of concerned Taluks, related TMC, spot inspection and other related issues.
- Preparation of Correspondence to GoK, KIADB, RTI and other letters.
- Any other works entrusted by Special Deputy Commissioner & Superior Officers from time to time.

4. Smt. Vasantha Kumari U, Shirastedar

- Preparation of draft proposals with all required documents for land acquisition and sending proposals for publication to the KIADB.
- Collection and verification of ownership documents from concerned department including RTCs.
- Coordinating with Tahsildars, Assistant Deputy Commissioners, and other revenue officers of concerned Taluks, related TMC, spot inspection and other related issues.
- Preparation of Correspondence to GoK, KIADB, RTI and other letters.
- Any other works entrusted by Special Deputy Commissioner & Superior Officers from time to time.

5. Mr. Jnanesh J C, Surveyor

- Joint measurement survey and preparation of JMC sketches and co-ordinating with RITES team regarding survey.
- Any other works entrusted by Special Deputy Commissioner & Superior Officers from time to time.

6. Mr. T. N. Raviprakash, Surveyor

- Joint measurement survey and preparation of JMC sketches and co ordinating with RITES team regarding survey.



- Any other works entrusted by Special Deputy Commissioner & Superior Officers from time to time.

7. Mr. B Dinesh, Tahasildar

- Joint measurement survey of the lands to be acquired for the doubling project and suburban railway projects.
- Coordinating in drafting proposal with all required documents for land acquisition and sending proposal for publication to the KIADB.
- Collection of previous land acquisition notifications /documents from BDA, BBMP, KIADB, other Govt. departments and bodies.
- RTI Replies.
- Survey of land to be acquired for depots and Stations.
- Any other works entrusted by Special Deputy Commissioner & Superior Officers from time to time.



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HUMAN RESOURCES (HR)

1. Mr. B.S. Kiran, AGM (HR)

- Responsible for issues related to Personnel Management, HR systems, Industrial Relations and related matters of the Company.
- Responsible for compliance with various labour legislations applicable to the company from time to time in respect of both Direct, Indirect & Contract Employees.
- Correspondence with regard to deputation of officers/employees from MoR, GoK and other organisations.
- Supervise the HR team and ensure the goals set are met.
- Create company policies that will encourage a healthy work environment.
- Address complaints and resolve them by implementing innovative solutions.
- Make changes and suggest improvements wherever required to ensure the proper functioning of the department.
- Design interesting onboarding sessions and processes for new recruits.
- Oversee the recruitment and hiring process of new employees.
- Host events for the employees to keep the workplace fun and engaging.
- Oversee HR metrics and document the observations for future policy making reference.
- Regularly organise programs for learning and interdepartmental interaction.
- Review the budget for the department and ensure it is being adhered to.
- Evaluate the performance of HR employees and give constructive feedback.
- Ensure the department is adhering to company policies and regulations.

2. Mr. Mohan G, Manager (HR)

- Responsible for issues related to Personnel Management, HR systems and Industrial Relations and related matters of the Company.
- Supervise the HR team and ensure to accomplish the goals.
- Address complaints and resolve them by implementing innovative solutions.
- Make changes and suggest improvements wherever required to ensure the proper functioning of the department.
- Assist AGM/HR in all recruitment process of new employees.
- Assist AGM/HR in preparation of budget of HR department.
- Responsible for updation of all service registers of all officers/employees.
- Ensure collection of APR's and property returns of all employees/officers every year and assist AGM/HR in the above matters.



- Ensure registration with all labour related authorities and renewal of the registration and compliance with various labour laws applicable to the company and also as principal employer in respect of contractors from time to time.

3. Smt. Sowmya P, Executive (HR)

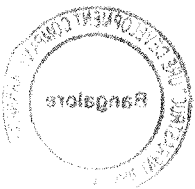
- Reviewing resumes and applications.
- Conducting recruitment interviews and providing the necessary inputs during the hiring process.
- Working with recruitment agencies to source for candidates for specific job positions.
- Maintaining HR records, such as those related to compensation, health and medical insurance.
- Handling insurance-related issues.
- Managing workplace safety issues.
- Communicating and explaining the organization's HR policies to the employees.
- Follow up of confirmation records statutory obligations - PF, ESIC, taxes, gratuity, LTA, bonus etc.
- Handling the full and final settlement of the employees.
- Administration of all contract labor.
- Regular updating of communication channels.
- Preparing and submitting all relevant HR letters/documents/certificates as per the requirement of employees in consultation with the management including appointment orders etc.
- Ensuring statutory compliances for PF withdrawal, annual returns, factory license, shop and establishment license, labour law and record information on a timely basis.
- Liaising with all government agencies to ensure adherence to compliance
- Preparing salary statements and processing timely distribution of salary, bonus, increment salary slip, leave encashment and full and final settlements.
- Recording, maintaining and monitoring attendance to ensure employee punctuality.
- Conducting employee orientation and facilitating newcomers joining formalities
- Maintaining and regularly updating master database (personal file, personal database, service books etc.) of each employee.
- Resolving grievances or queries of the staff.
- Checking travel and tour expenses and contractor bills and record in relevant software for timely credit of the amount into employee's accounts.
- Implementing and administering performance management processes as per the PMS policy and timelines.



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- Conducting exit interviews for employees and recording them accordingly.
- Reviewing job descriptions for all positions at regular intervals and updating them in consultation with the respective managers.
- Coordinating with consultants and candidates for scheduling appointments with the management team for sourcing.
- Conducting first round of telephonic interview for the candidates to schedule interviews.



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CIVIL

1. Mr. Vedula Sridhar, GM /Civil (Land & Project Co-ordination)

- Responsible for planning and executing Civil works related to the BSRP (At grade stretch)
- Responsible for planning and construction of elevated structure for BSRP.
- Responsible for inviting and finalizing contracts related to BSRP.
- Responsible for inviting and finalizing tenders related to BSRP.
- Coordinating and interfacing with Railway related disciplines such as Track laying works, safety aspects relating to Railway construction etc.
- Responsible for planning, tender document preparation bidding execution etc.
- Responsible for railway construction including clearance and certification from CRS etc.
- Responsible for all matters of land acquisition for BSRP & Doubling projects including land survey, land policy.
- Responsible for all matters of EIA and SIA approvals, grievance of project affected persons, Safety Health and Environment (SHE) Policy, RLDA, land acquisition matter relating alignment, relating to depot planning, relating to station planning.
- Ensuring updation of information on various websites/portals
- Ensuring that the land team keeps itself updated on the developments in planning wing to ensure synchronous alignment of goals and objectives.
- Responsible for planning and construction of Depots for BSRP.
- Any other works entrusted by MD & Dir (P&P) from time to time.

2. Mr. N. Subramaniam, GM, Civil (Planning & Design)

- Responsible for station planning and development including bids relating to BSRP including GCC, DDC, SCC and SBD.
- Execution proposed Corridor-IV
- Responsible for planning and construction of RoB's for BSRP and also for works relating to design, geo tech investigation of corridors, rolling stock and PPP bidding etc., of BSRP.
- Responsible for planning for new line Railway projects.
- Monitoring and managing other civil works of suburban project.
- Coordinating and interfacing with Railway related disciplines such as Track laying works, safety aspects relating to Railway construction etc.
- Responsible for planning, tender document preparation bidding execution etc.
- Responsible for railway construction including clearance and certification from CRS etc.



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- Responsible for tender planning/estimation, tender processing, specification, terms of reference, alignment, Depot planning. Station planning, Land monetization.
- Responsible for monitoring of GC & DDC contracts.
- Responsible for all post procurement correspondence.
- Responsible for preparation of Progress Report/MCDO.
- Co-ordination with BMRCL, DULT and Bangalore Mission in execution of projects.
- Responsible for public representation, MLA/MP, Parliament.
- Ensure the safety and quality, water and sanitation, conducting seminar and training, Inspections, Legal matter, IGBC, commercial Development, Co-ordinating with RLDA etc.
- Responsible for Bridge policy, Track policy, various Code Specifications, Structural designs, Architectural designs, Interface, BIM, CRS.
- Any other works entrusted by MD & Dir (P&P) from time to time.

3. Mr. Praveen Kumar, GM, Civil (Projects)

- Responsible for planning, execution and commissioning of doubling projects.
- Monitoring and managing other civil works of doubling projects.
- Attending to minor civil works of Corporate Office.
- Coordinating and interfacing with Railway related disciplines such as Track laying works, safety aspects relating to Railway construction etc.
- Coordinating with tender executing agencies
- Responsible for planning, tender document preparation bidding execution etc.
- Responsible for railway construction including clearance and certification from CRS etc.
- Planning, execution and commissioning of all RoB & RUBs.
- Any other works entrusted by MD & Dir (P&P) from time to time.

4. Mr. N.C Patra, AGM, Deputation (Civil- Projects)

- Responsible for planning, execution, preparation of tender document for Doubling projects of K-RIDE.
- Liasion with SBC Division regarding doubling projects.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Monitoring approvals of GAD for Major, Minor Bridge and Foot Over Bridges
- Assist GM/Civil(Projects) regarding all works of the projects.



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5. Mr. K.L.Sen, AGM (Civil-Planning)

- Assist GM/Civil (P&D) regarding all works of the projects. Responsible for planning of all Civil works related to the Sub-Urban / Doubling / New line Railway projects.
- Monitoring of planning & tendering of multi-disciplinary large infrastructure projects such as Sub-Urban / Doubling / New line Railway projects etc., coordinating and interfacing with Railway related disciplines such as Track laying works, Signaling and Electrification, safety aspects relating to Railway construction and operations etc.
- Responsible for planning and preparation of tender document for bidding, execution, commissioning and post-commissioning etc.
- Responsible for safety aspects relating to railway construction including clearance and certification from CRS etc.
- Inspection of various field works from time to time and submission of Reports.

6. Mr. J. Sreenivasulu, DGM (Civil)

- Assist GM/Civil (P&D) for station planning and development including bids relating to BSRP including GCC and DDC.
- Assist GM/Civil (P&D) for planning and construction of RoB's for BSRP and also for works relating to design, geo tech, rolling stock and PPP bidding etc., of BSRP.
- Assist GM/Civil (P&D) for planning for New line Railway projects.
- Assist GM/Civil (P&D) for monitoring and managing other civil works of suburban project.
- Assist GM/Civil (P&D) for planning, tender document preparation bidding execution etc.
- Assist GM/Civil (P&D) for railway construction including clearance and certification from CRS etc.
- Any other works entrusted by Superior officers from time to time.

7. Mr. Mohammed Aftab: DGM/Civil

- Overall progress related works for BSRP and doubling projects.
- Timely updation of progress and other project details to GoK, Railways etc. and also monthly updation in Bangalore Mission, Dialogue and Monitoring Committee.
- Inputs to unstarred questions, RTI's, if any related to project



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- Station and alignment planning and development including bids
- Assisting GM/Planning/Designing Team.

8. Mr. Rahul Byatnal: Sr. Manager/Civil

- Monitoring of proposed BSRP Corridor - IV
- BSRP station planning
- Tender preparation and processing
- Technical specifications
- Safety and Quality
- Assisting GM & DGM's of Planning/Designing Team.

9. Mr. Hampanna, Manager (Civil)(Tenders)

- Assist AGM/GM Civil (P&D) for all the works.
- Assist AGM/GM Civil (P&D) in preparation of tender committee proceedings.
- Assist AGM/GM Civil (P&D) in preparation of draft tender agreements.
- Any other works entrusted by GM/Civil (L&PC), GM/Civil (Plg & Design) & GM/Civil (Projects) from time to time.

10. Yashwanthrao Biradar, Manager/Civil

- Assist GM/Civil(L&PC) regarding all works of BSRP.
- Assist GM/Civil in preparation of Tender Documents in connection with BSRP.
- Assist GM/Civil in preparation of BoQ documents in connection with BSRP.
- Preparation of temporary drawings for the tenders.
- Review, inspection and monitoring of project site work as and when required.
- Any other works entrusted by Superior Officers from time to time.

11. Mr. Rajanna, Manager (Civil)

- Looking after the technical work of land acquisition and utility shifting of suburban.
- Co-ordinating with SWR Construction Railways as well as SBC division of Railways.
- Assisting AGM/Civil(Planning) for preparation of tender schedule.
- Inspection of various field works from time to time and submission of Reports.
- Any other works entrusted by Superior Officers from time to time.



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12. Mr. K. Ravi, Dy. Manager (Civil)

- Assist AGM(Civil-Projects) in planning, execution, preparation of tender document for Doubling projects of K-RIDE.
- Liasion with SBC Division regarding doubling projects.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist GM/Civil(Projects) regarding all works of the projects.
- Any other works entrusted by Superior Officers from time to time.

13. Mr. Syed Usman, AM (Civil)

- Assist AGM(Civil-Projects) in planning, execution, preparation of tender document for Doubling projects of K-RIDE Reach 1 and 2.
- Liasion with SBC Division regarding doubling projects.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist GM/Civil (Projects) regarding all works of the projects.
- Supervision of new office interior works/buildings of K-RIDE.
- Any other works entrusted by Superior Officers from time to time.

14. Mr. Ritesh, AM (Civil)

- Finalization of Corridor wise alignment drawing by considering acquisition of land requirement.
- Review, inspection and monitoring of project site work.
- Finalization of station building's plan, section and model in co-ordination with others.
- Finalization of Depot yard plan in coordination with others.
- Preparation of draft letter, report, PPT and etc.
- Any other works entrusted by Superior Officers from time to time.

15. Mr. Gaddapu Raghu, Sr.Executive/Civil/NE4

- Finalization of Corridor wise alignment drawing by considering acquisition of land requirement.
- Review, inspection and monitoring of project site work as and when required.
- Finalization of Depot yard plan in coordination with others.
- Any other works entrusted by Superior Officers from time to time.



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16. Mr. Divagar S, Sr.Executive (Civil)

- Preparation of Yard Arrangements, Longitudinal/Working Plan and Section includes detailed Geometry design, Review of Alignment, Fixing of Gradient (Profile) and Track Work relating to Doubling projects.
- Document Preparation for condonation and CRS works.
- Site Inspection as and when directed by superior officers & collection of data related to planning.
- Any other works entrusted by Superior Officers from time to time.

17. Mr. Bharath Kumar M. Sr.Executive (Civil)

- Preparation of Yard Arrangements, Longitudinal/Working Plan and Section includes detailed Geometry design, Review of Alignment, Fixing of Gradient (Profile) and Track Work relating to Doubling projects.
- Site Inspection as and when directed by superior officers & collection of data related to planning.
- Any other works entrusted by Superior Officers from time to time.

18. Mr. Himanshu Gupta, Sr.Executive (Civil)

- Assist Manager (Civil) (P&D) for station planning and development including bids relating to BSRP including GCC and DDC.
- Assist Manager /Civil (P&D) for planning and construction of RoB's for BSRP and also for works relating to design, geo tech, rolling stock and PPP bidding etc., of BSRP.
- Assist Manager/civil(P&D) for planning for New line Railway projects.
- Assist Manager/Civil (P&D) for monitoring and managing other civil works of suburban project.
- Assist Manager/Civil (P&D) for planning, tender document preparation bidding execution etc.
- Assist Manager/Civil (P&D) for railway construction including clearance and certification from CRS etc.
- Any other works entrusted by Superior Officers from time to time.

19. Ms. Ambika M, Executive (Civil)

- Preparation of Station building plan of suburban railway system maintaining specifications / standards to which it should be planned.
- Preparation of Typical Cross-Sectional drawings.



- Data collection of different metro projects for comparison between stations.
- Preparation of 3D Models using valid softwares.
- Preparation of KMZ and KML file for all corridors of BSRP.
- Preparation of Land acquisition plan, Strip Plans of alignment.
- Any other works entrusted by Superior Officers from time to time.

20. Mr. M.S. Pradeep, Executive/Civil/NE3

- Assist AM(Civil-Projects) in planning, execution, preparation of tender document for doubling projects of K-RIDE Reach 1 and 2.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist GM/Civil(Projects) regarding all works of the projects.
- Supervision of new office interior works/buildings of K-RIDE.
- Any other works entrusted by Superior Officers from time to time.

21. Mr. Vadivelu, Multi-Tasking Asst /Civil/NE4

- Assisting tender section in filing documents related to tenders.
- Carrying out tappals and drawings to various railway offices as directed.
- Attend meetings along with the higher authority as and when needed.
- Any other works entrusted by superior officers from time to time.

22. Mr. S. Thimmegowda, Retd. Multi-Tasking Asst /NE3

- Assisting GM Civil/Projects in carrying out day to day official duties.
- Assist other senior officers as directed from time to time.

23. Mr. B K Bharatha, Sr.Executive (Consultant/Civil/NE3)

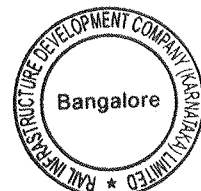
- Assist Manager /Civil/Tenders in the preparation of all tenders/TC minutes etc.,
- Assist in issue of work orders/LoAs to agencies maintaining tender files.
- Any other works entrusted by superior officers from time to time.

24. Ms. Dhanalakshmi, Sr.Executive (Civil)

- Preparation of terms of reference, GCC, SCC and SBC.
- Making post procurement and correspondence.
- Asst. in tender opening, making TCP and issuing LOA.
- Asst. in Tender planning and Estimation.



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25. Mr. Ramesh Reddy, Sr. Executive/Civil

- Assist AM(Civil-Projects) in planning, execution of earthwork, minor & Major bridges, RUB's, Subway, platform works, platform shelter, station building, LC gates, goomtys, protection works and other misc. works etc. in Doubling projects of K-RIDE Reach 3, 4 and 5 (including yards) in BYPL-HSRA section.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist AGM/Civil(Projects) regarding all works of the projects.
- Any other works entrusted by Superior Officers from time to time.

26. Mr. Sudheer Krishna M. Sr. Executive (Civil)

- Assist GM (Civil) and DGM (Land) in checking of technical sketches and JMC sketches, land acquisition, drawings etc.
- Any other works/duties assigned by superior officers from time to time.

27. Mr. Sanjay Kumar K.S, Sr.Executive (Civil)

- Assist Manager (Civil) (P&D) in station planning and development including bids relating to BSRP including GCC and DDC.
- Assist Manager /Civil (P&D) for planning and construction of RoB's for BSRP and also for works relating to design, geo tech, rolling stock and PPP bidding etc., of BSRP.
- Assist Manager/civil(P&D) for planning for New line Railway projects.
- Assist Manager/Civil (P&D) for monitoring and managing other civil works of suburban project.
- Assist Manager/Civil (P&D) for planning, tender document preparation bidding execution etc.
- Assist Manager/Civil (P&D) for railway construction including clearance and certification from CRS etc.
- Any other works entrusted by Superior Officers from time to time.

28. Mr. Awadesh Kumar, Sr. Executive (Civil)

- Assist GM (Civil) & DGM (land) in land related matters of BSRP.
- Accompanying land survey team for survey of Corridors of BSRP.
- Collection of all site details required for dealing with various authorities like Railway dept, BDA, BWSSB, Forest dept and other dept etc for taking over of



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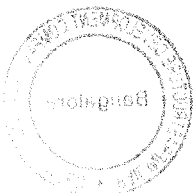
- Any other works/duties assigned by superior officers from time to time.

29. Ms. I Ramya Shree, Executive Assistant (Civil)

- Acting as the point of contact between the executives and internal or external colleagues.
- Manage information flow in a timely and accurate manner.
- Manage executives' calendars and set up meetings.
- Make travel and accommodation arrangements.
- Format information for internal and external communication – memos, emails, presentations, reports.
- Take minutes during meetings.
- Screen and direct phone calls and distribute correspondence.
- Organising meetings and booking meeting rooms.
- Handling correspondence directed to managers.
- Monitoring progress and compiling reports in project status.
- Maintaining the current filing and database system, and looking for ways to improve current systems.
- Depot planning- Studying and determine the design feasibilities and constraints, land availability and requirement.
- Preparing engineering drawings (track alignment, depot yard etc) and designs with the use civil software.
- Studying and reviewing project plan and determine the design feasibilities and constraints according to IR standards and recommendations.
- Perform civil design analysis and calculations according to project requirements.
- Any other works/duties assigned by MD, GM/Civil and AGM/Civil and other superiors.

30. Ms. Babitha Antony Dias, Dy.Manager (Civil)

- Checking of ROB/RUB drawings, Station Plan and Section includes detailed Geometry design of BSRP, Review of SOD, Correction and monitoring of ROB/RUB drawing positions with division and headquarters.
- Document Preparation for condonation and CRS works.
- Site Inspection as and when directed by superior officers & collection of data related to planning.
- Any other works entrusted by Superior Officers from time to time.



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31. Mr. S. Domnic Raj, Sr. Executive (Civil)

- Assisting Dy. Manager & Asst. Manager in tender preparation.
- Site inspection along the alignment for feasibility study.
- Preparation of draft letter, draft report, PPT etc.
- Any other work entrusted by the superior Officers from time to time.

32. Mr. Varun P. Jadiyana, Dy. Manager (Civil)

- Assist DGM/Civil/RoB in Planning of RoBs and RuBs work for Corridor 2 projects.
- Assist in preparation of tender documents work of RoBs and RuBs for Corridor 2 project.
- Visiting site with consultants for planning and supervision of all construction related works of RoBs and RuBs for Corridor 2 project.
- Any other work entrusted by the superior officers from time to time.

33. Mr. Rahul Dhangar, Dy. Manager (Civil)

- Assist GM (Civil) and DGM (land) in acquisition of Forest land, depot, coordinating with PCCF office & DCF Officer, DC Officer, Survey of India etc., for depot work.
- Any other works/duties assigned by superior officers from time to time.

34. Mr. Saurabh Sharma, AM/Civil

- Assist AGM(Civil-Projects) in planning, execution of earthwork, minor & Major bridges, RUB's, Subway, platform works, platform shelter, station building, LC gates, goomties, protection works and other misc. works etc. in Doubling projects of K-RIDE Reach 3, 4 and 5 (including yards) in BYPL-HSRA section.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist GM/Civil(Projects) regarding all works of the projects.
- Any other works entrusted by Superior Officers from time to time.

35. Pragadeesh S., Dy. Manager (Civil)

- Assist DGM (Land) in preparation of bid/tender document for various work technical supervision work, Environmental Impact Assessment (EIA) and Social Impact Assessment (SIA) of BSRP and other associated works.
- Any other works/duties assigned by superior officers from time to time.



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36. Mr. Monu Kumar Jha, Dy.Manager/Civil

- Assist AGM(Civil-Projects) in planning, execution of earthwork, minor & Major bridges, RUB's, Subway, platform works, platform shelter, station building, LC gates, goomties, protection works and other misc. works etc. in Doubling projects of K-RIDE Reach 1 and 2 in YPR-CSDR section including yards.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist GM/Civil(Projects) regarding all works of the projects.
- Any other works entrusted by Superior Officers from time to time.

37. Mr. Pruthvi Raj, Sr.Executive (Civil)

- Assisting Manager (Civil) in all project related work.
- Inspection of utilities at along the alignment.
- Preparation of tender documents.
- Any other work entrusted by the superior Officers from time to time.

38. Mr. K R Mahadevaswamy, GM (Civil)

- Responsible for Corridor 2 execution, planning and development including bids relating to BSRP including GCC and DDC.
- Responsible for planning and construction of Corridor 2 of BSRP and also for works relating to execution and designing etc. of BSRP.
- Responsible for planning for Corridor 2 alignment.
- Monitoring and managing other civil works of suburban project.
- Coordinating and interfacing with Railway related disciplines such as Track laying works, safety aspects relating to Railway construction etc.
- Responsible for planning, tender document preparation bidding execution etc.
- Any other works entrusted by MD & Dir (P&P) from time to time.

39. Mr. Sanketh Kulal, AM (Civil)

- Assisting Manager (Civil) in preparation of tender.
- Preparation of tender drawings.
- Review, Inspection and monitoring of project sitework.
- Any other work entrusted by superior officers from time to time.



40. Mr. Lohit I Naik, Sr.Executive/Civil

- Assist DM(Civil-Projects) in planning, execution of earthwork, minor & Major bridges, RUB's, Subway, platform works, platform shelter, station building, LC gates, goomties, protection works and other misc. works etc. in Doubling projects of K-RIDE Reach 1 and 2.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist AGM/Civil(Projects) regarding all works of the projects.
- Any other works entrusted by Superior Officers from time to time.

41. Mr. Veerabhadra Swamy, Asst.Manager (Civil)

- Preliminary design of station building.
- Design review of Major bridges pertaining to Doubling.
- Design review of RUB's/ROB,s of BSRP.
- Any other works entrusted by Superior Officers from time to time.

42. Mr. Ghanshyam Madhukarao Mundafode, Sr. Manager/Civil

- Assist GM/DGM (Civil) for all work of RoB and RuB in connection with the project.
- Review, inspection and monitoring of project site.
- Preparation of BoQ documents in connection with BSRP.
- Any other work assigned by Superior Officers from time to time.

43. Mr. Pachaiyappan Shanmugan, Dy.Manager (Civil)

- Visiting site for feasibility study along with the alignment and checking for visible utilities.
- Preparation of tentative quantities of soil for back filling.
- Preparing report on the data collected using MS Excel and other software.
- Preparation of tentative tender documents under the guidance of Manager (Civil).
- Any other work instructed by any superior officer regarding project co-ordination work.

44. Mr. Kush Deshwal Asst.Manager (Civil)

- Making of estimate for the extension of corridors.
- Making of presentations about the project.
- Any other works entrusted by Superior Officers from time to time.



45. Mr. Prakash G Gaonkar, DGM (Civil)

- To check the RoB/RUB drawings submitted by the GC/Engineer of the project.
- Conduct Preliminary survey of the level crossing gates, collect the alignment and the other details.
- Co-ordinate with Police/District/Local administration in closure of the land crossing gates and conduct site inspection of all RoB's/RUBs.
- RuB/RoB quantity calculation/Estimates and submission of the details of the concerned.
- Planning and execution & commissioning of all RoB/RuB and other work assigned by management or senior officers along with the supervision of day to day civil related work.
- To assist GM (Civil) and other officers regarding all works of the projects along with tender process of the RoB's/RuBs, Pedestrian subway and other assigned works.
- Calculate and monitor the approvals of GAD and detail drawings of RoB/RuB and other BSRP related work assigned.
- Monitor construction activities and Quality control of RoB/RuB, Pedestrian Subway as mentioned in the contract documents and relevant codes and standards.

46. Mr. Pandala Venkat Das, Dy.Manager (Civil)

- Site inspection along the alignment for feasibility study.
- Preparation of draft report, PPT etc.
- Assisting Managers & Sr. Manager for tender preparation purpose.
- Quantification of items involved in the project work for civil works.
- Co-ordination with Assisting Manager & Sr. Manager in site and office work.
- Any other work entrusted by superior officers of the dept.

47. Mr. Sandesh Kumar N. Dy.Manager (Civil)

- Assist Manager (Civil) regarding all works of BSRP.
- Visit to field at along the alignment for feasibility study.
- Preparation of tentative Tender drawings.
- Review, Inspection and monitoring of project site work.
- Any other work entrusted by superior officers from time to time.



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48. Mr. Vikas Kumar, Dy. Manager (Civil)

- Inspection of various field work from time to time and submission of report.
- Inspection of utilities identification on the alignment.
- Assisting Manager (Civil) in preparation of all tender documents.
- Any other work entrusted by superior officers from time to time.

49. Mr. Busi Ranga Rao, DM (Civil)

- Site inspection along the alignment for feasibility study.
- Preparation of draft report, PPT etc.
- Assisting Managers & Sr. Manager for tender preparation purpose.
- Quantification of items involved in the project work for civil works.
- Co-ordination with Assisting Manager & Sr. Manager in site and office work.
- Any other work entrusted by superior officers of the dept.

50. Mr. A Sudhakar, AM/Civil

- Assist AGM(Civil-Projects) in planning, to look after all P-way material supply and Track linking works between BYPL – HSRA & YPR – CSDR doubling project including transportation of P-way materials.
- Track Ballast supply & spreading work for both doubling projects.
- Visit to field and supervise the inspection of all civil works and others works related to Doubling projects of K-RIDE.
- Assist GM/Civil(Projects) regarding all works of the projects.
- Any other works entrusted by Superior Officers from time to time.

51. Mr. Manoj H.K. AM (Civil)

- Preparing estimation for interior works of PMC office at 1st Floor of Yeshwanthpur, Bengaluru.
- Any other works entrusted by Superior Officers from time to time.

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SIGNALING AND TELECOMMUNICATION (S&T)

1. Mr. Sowpati Nageswara Rao, GM (S&T)

- Over all in-charge of S&T Department.
- Planning and execution of Railway doubling and BSRP works as per the target.
- Filling of S&T and IT vacancies and arranging adequate training.
- Inspections and Monitoring of progress of works.
- Co-ordinating with sister departments in K-RIDE as well as Railways.
- Processing of SIP Rule diagrams of SWR, CRS related documents for obtaining sanctions.
- Joint inspections with officers concerned.
- TCP for the works as per nomination.
- Planning of Expenditure and Budget.
- Attending weekly internal meetings and other organizations as per nomination.
- Any other works entrusted by MD & Dir (P&P) from time to time.

2. Mr. A.R. Chandrashekar, JGM (S&T)

- Assist GM/S&T regarding all works of the projects. Responsible for planning and executing S&T works related to Doubling/Sub-Urban and New line Railway projects.
- Monitoring of planning, tendering and executing multi-disciplinary, large infrastructure projects such as Sub-Urban/Doubling/ New line Railway Projects etc.
- Co-ordinating and interfacing with Railway related disciplines such as Signaling and Telecommunication works, safety aspects relating to Railway construction and operation etc.
- Responsible for planning, tender document preparation bidding execution, commissioning, post commissioning etc.
- Responsible for safety aspects relating to railway construction including clearance and certification from CRS etc.
- Inspection of various field works from time to time.
- Planning and Execution of Doubling work in Yeshwanthpur - Chennasandra section, including preparation and checking of all documents submitted by PMC, Coordination with Railways for drawing approvals, arranging of disconnections for carrying out works etc.,
- Planning and Execution 2 IBS & 11 LC gates work & Cable shifting work in Baiyappanalli - A Panel - HOSUR section in connection with Doubling work, including preparation and checking of all documents submitted by PMC,



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Coordination with Railways for drawing approvals, arranging of disconnections for carrying out works etc.

- Planning and Execution Shifting S&T underground utilities to facilitate BSRP Corridor-2 including all paper work drawing approval etc., and coordination with railway officials for arranging disconnections for carrying out the works.
- Planning and Execution of BSRP in Corridor -1 & Corridor-2 including all paper work, drawing approval, in coordination with the firms etc.,
- Any other work assigned by GM/S&T.

3. Mr. M.R. Umesh, JGM (S&T)

- Assist GM/S&T regarding all works of the projects. Responsible for planning and executing S&T works related to Doubling/Sub-Urban and New line Railway projects.
- Monitoring of planning, tendering and executing multi-disciplinary, large infrastructure projects such as Sub-Urban I Doubling/ New line Railway Projects etc.
- Planning and Execution of Doubling work between Baiyappanalli - A Panel - HOSUR section, including preparation and checking of all documents submitted by PMC, Coordination with Railways for drawing approvals, arranging of disconnections for carrying out works etc.,
- Planning and Execution 1 IBS & 7 LC gates work in Yeshwanthpur - Chennasandra section in connection with Doubling work including preparation and checking of all documents submitted by PMC, Coordination with Railways for drawing approvals, arranging of disconnections for carrying out works etc.
- Planning and Execution Shifting S&T underground utilities to facilitate BSRP Corridor-4 including all paper work drawing approval etc.,
- Planning and Execution of BSRP in Corridor -3 & Corridor-4 including all paper work, drawing approval, in coordination with the firms etc.
- Any other work assigned by GM/S&T.

4. Mr. Salman F, Sr. Manager (S&T)

- Co-ordinating with JGM/S&T in planning and Execution of Doubling work between Baiyappanalli - A Panel - HOSUR section, including preparation and checking of all documents submitted by PMC, Coordination with Railways for drawing approvals, arranging of disconnections for carrying out works etc.,
- Co-ordinating with JGM/S&T in planning and Execution 1 IBS & 7 LC gates work in Yeshwanthpur - Chennasandra section in connection with Doubling work including preparation and checking of all documents submitted by PMC,



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Coordination with Railways for drawing approvals, arranging of disconnections for carrying out works etc.

- Assist GM/JGM/S&T regarding all works of the projects. Responsible for planning and executing S&T works related to Doubling/Sub-Urban and New line Railway projects.
- Co-ordinating with JGM/S&T in planning, tendering and executing multi-disciplinary, large infrastructure projects such as Sub-Urban/Doubling/ New line Railway Projects etc.
- Co-ordinating in Planning and Execution Shifting S&T underground utilities to facilitate BSRP Corridor-4 including all paper work drawing approval etc.,
- Co-ordinating in Planning and Execution of BSRP in Corridor -3 & Corridor-4 including all paper work, drawing approval, in coordination with the firms etc.,
- Any other work assigned by JGM/S&T.

5. Mr. Naveen, AM (S&T)

- Assist GM/JGM/S&T regarding all works of the project (doubling/sub urban/new line work).
- Preparation of tender documents, tender committee minutes and assist GM/JGM/S&T for tender finalisation.
- Co-ordinate with division/railway construction for execution of doubling works.
- Preparation of notes, draft letter and other documents for S&T related works.
- Inspection of S&T works and submission of reports.
- Assist GM/S&T in networking/IT infrastructure related works and GeM procurement matters.
- Any other works entrusted by GM/JGM(S&T) from time to time.

6. Mr. Ashwath Kumar M S, Dy.Manager (S&T)

- Assist GM/JGM/S&T regarding all works of the project (doubling/sub urban/new line work).
- Preparation of tender documents, tender committee minutes and assist GM/JGM/S&T for tender finalization.
- Co-ordinate with division/railway construction for execution of doubling works.
- Any other works entrusted by GM/JGM(S&T) from time to time.



7. Mr. Gangadhar, AM (S&T)

- Assist GM/JGM/S&T regarding all works of the project (doubling/sub urban/new line work).
- Preparation of tender documents, tender committee minutes and assist GM/JGM/S&T for tender finalization.
- Co-ordinate with division/railway construction for execution of doubling works.
- Any other works entrusted by GM/JGM(S&T) from time to time.

8. Mr. Phani Bharath Paruchuri, AM (S&T)

- Assist Sr.DGM/S&T regarding all works of the project (doubling/sub urban/new line work).
- Preparation of tender documents, tender committee minutes and assist Sr.DGM/S&T for tender finalization.
- Co-ordinate with division/railway construction for execution of doubling works.
- Preparation of notes, draft letter and other documents for S&T related works.
- Inspection of S&T works and submission of reports.
- Any other works entrusted by GM/JGM(S&T) from time to time.

9. Mr. S. Balaji, AM/Retd. Consultant/S&T

- Assist GM/Sr.DGM/AM/S&T regarding all works of the project (doubling/sub urban/new line work).
- Co-ordinate with division/railway construction for execution of doubling works.
- Inspection of S&T works and submission of reports.
- Any other works entrusted by Superior officers from time to time.

10. Mr. Praveen Kumar V, Sr.Executive (S&T)

- Assist AM/S&T regarding all works of the project (doubling/sub urban/new line work).
- Co-ordinate with division/railway construction for execution of doubling works.
- Inspection of S&T works and submission of reports.

11. Mr. Mahesh Moparthi, Sr.Executive (S&T)

- Assist AM/S&T regarding all works of the project (doubling/sub urban/new line work)



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- Co-ordinate with division/railway construction for execution of doubling works.
- Inspection of S&T works and submission of reports.
- Any other works entrusted by Superior officers from time to time.

12. Mr. Nijanthan, Sr.Executive (IT)

- Managing Information technology and computer systems.
- Plan, organize, control and evaluate IT and electronic data operations.
- Design, develop, implement and coordinate systems, policies and procedures relating to IT.
- Organise video-conference link as and when required.
- Ensure security of data, network access and backup systems.
- Act in alignment with user needs and system functionality to contribute to organizational policy.
- Audit IT systems and assess their outcomes.
- Preserve assets, information security and control structures.
- Any other works entrusted by superior officers from time to time.

13. Mr. Akshay A Madguni, Executive (IT)

- Assist Sr.Exe/IT for managing Information technology and computer systems.
- Plan, organize, control and evaluate IT and and electronic data operations.
- Design, develop, implement and coordinate systems, policies and procedures relating to IT.
- Organise video-conference link as and when required.
- Ensure security of data, network access and backup systems.
- Act in alignment with user needs and system functionality to contribute to organizational policy.
- Audit IT systems and assess their outcomes.
- Preserve assets, information security and control structures.
- Procurement of materials/items from GeM.
- Any other works entrusted by superior officers from time to time.

14. Mr. Raviprakash Karchela, Advisor (S&T)

- Advising on all S&T matters in connection with BSRP, doubling projects, new lines etc.



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ELECTRICAL

1. Mr. Aman Katyal, Sr.DGM (Electrical)

- Responsible for planning and executing Traction distribution/General Electrical works related to the Sub-Urban, Doubling, New line Railway projects.
- Planning, tendering and executing multi-disciplinary large infrastructure projects such as Sub-Urban, Doubling, New line Railway Projects etc., coordinating and interfacing with Railway related disciplines such as Track laying works, signaling and electrification, safety aspects relating to Railway construction and operations etc.
- Responsible for planning, tender document preparation bidding execution, commissioning, post-commissioning etc.
- Responsible for safety aspects relating to railway construction including clearance and certification from CRS etc.
- Responsible for preparation of schedule of dimensions.

2. Mr. Anantha Murthy, Sr. Manager (Electrical)

- Interfacing with civil dept. and other stake holders for execution of doubling project between YPR-HSRA and BSRP.
- Liaise with BESCO for shifting of electrical utilities and power line crossings which are infringing the proposed doubling and BSRP work. Execution of shifting utilities and power line crossings.
- Making site survey for collection of data for preparation of estimates for power supply arrangements, station building, LC gates, other service buildings, track crossings & shifting of power lines for doubling and BSRP.
- Designing of Wiring, lighting system, general power supply diagram and other utilities of new sub-urban railway station buildings etc.,
- Preparing of estimates/BOQ for construction of HT/LT power lines, station building, LC gates, other service building, shifting of power lines, track crossings etc., and obtaining finance vetting and CA's approval.
- Preparation of tender documents and floating of tender, opening of tender, assisting in TC minutes and issue of LOA and execution of work with QA.
- Liaison with BESCO/KPTCL for obtaining new power supply connection, enhancement of load, shifting of LT/HT lines which comes in railway alignment, track crossing etc.,
- Execution of OHE works associated with doubling and BSRP.
- Assisting JGM/Electrical in day-to-day electrical works.
- Any other duties assigned from time to time.



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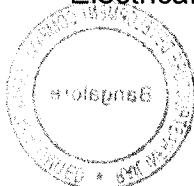


3. Mr. Krishna Kishore: Dy. Manager (Electrical)

- Designing Electrical power network to station buildings, LC gates, other service buildings etc.
- Making site survey for preparation of estimates for Power supply arrangement, Station building, LC gates, other service buildings, track crossing & shifting of power lines.
- Preparing Estimates/BOQ for construction of HT/LT/EHT power lines, Station building, LC gates, other service building, shifting of power lines, track crossings etc. and obtaining finance vetting and CA's approval.
- Preparation of wiring diagram, General Power supply diagram etc.
- Preparation of tender documents and assisting in floating of tender. Assisting in opening of tender, TC minutes and issue of LOA.
- Up keeping of office records/ files, Railway Board/RDSO/ other circulars, guidelines related with day to day works.
- Interfacing with Engineering, S&T and other agencies involved in Execution of Electrical works.
- Execution of Electrical works, inspection of electrical items and ensuring of QA.
- Taking measurements of completed work, recording measurements in MB and processing the contractor's bill for payment.
- Ensuring control and welfare of staff working under him.
- Liaison with HESCOM/KPTCL for obtaining new power supply connection, enhancement of load, shifting of LT/HT/EHT lines which comes in railway alignment, track crossing etc.
- Any other duties assigned by higher ups from time to time.

4. Mr. Pratheek Vasishta, Sr. Executive (Electrical)

- Designing Electrical Power network to station buildings, LC gates, other service buildings etc.
- Making site survey for preparation of estimates/BOQ for power supply arrangement, construction of HT/LT power lines, station building, LC gates, other service buildings, track crossings, shifting of power lines and obtaining finance vetting and CA's approval.
- Preparation of wiring diagram, general power supply diagram etc.
- Preparation of tender documents and assisting in floating of tender, assisting in opening of tender, TC minutes and issue of LOA.
- Up keeping of office records/ files, Railway board/RDSO/ other circulars, guidelines related with day to day works.
- Interfacing with Engineering, S&T and other agencies involved in Execution of Electrical works.



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- Supervision of Electrical Works, inspection of electrical items and ensuring of QA.
- Liaison with BESCOM/KPTCL for obtaining new power supply connection, enhancement of load, shifting of LT/HT lines which comes in railway alignment, track crossing etc.
- Any other duties assigned from time to time.

5. Ms. Tanuja B Awarnalli, Sr. Executive (Electrical)

- Designing of traction distribution/OHE network for the existing and upcoming railway tracks as per the RDSO standards.
- Preparing wiring diagram, sectioning diagram and general power supply diagram.
- Preparing layout plan, pegging plan, structural erection drawings and cross-sectional drawings.
- Preparation of BOQ, Engineering Quantity.
- Responsible for the approval of design as per RDSO standards.
- Preparation of Estimates.
- Preparation of tender schedules on OHE/PSI.
- Preparation of Tenders.
- Any other duties assigned from time to time.

6. Mr. Kattunga Venkata Ramana, Sr. Executive

- Designing of traction distribution/OHE network for the existing and upcoming railway tracks as per the RDSO standards.
- Preparing wiring diagram, sectioning diagram and general power supply diagram.
- Preparing layout plan, pegging plan, structural erection drawings and cross-sectional drawings.
- Preparation of BOQ, Engineering Quantity.
- Responsible for the approval of design as per RDSO standards.
- Preparation of Estimates.
- Preparation of tender schedules on OHE/PSI.
- Preparation of Tenders.
- Execution of Networks in site.
- Any other duties assigned from time to time.



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7. Mr. Adnan Azeez, Executive (Electrical)

- Designing Electrical Power network to station buildings, LC gates, other service buildings etc.
- Making site survey for preparation of estimates/BOQ for power supply arrangement, construction of HT/LT power lines, station building, LC gates, other service buildings, track crossings, shifting of power lines and obtaining finance vetting and CA's approval.
- Preparation of wiring diagram, general power supply diagram etc.,
- Preparation of tender documents and assisting in floating of tender, assisting in opening of tender, TC minutes and issue of LOA.
- Up keeping of office records/ files, Railway board/RDSO/ other circulars, guidelines related with day to day works.
- Interfacing with Engineering, S&T and other agencies involved in Execution of Electrical works.
- Supervision of Electrical Works, inspection of electrical items and ensuring of QA.
- Liaison with BESCO/KPTCL for obtaining new power supply connection, enhancement of load, shifting of LT/HT lines which comes in railway alignment, track crossing etc.,
- Any other duties assigned from time to time.



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ROLLING STOCK

1. Mr. H.K. Ramesha, JGM (Rolling stock)

- Drafting of Rolling stock specification.
- Tendering & post tender monitoring for acquiring rolling stock on PPP model.
- Designing of Depots, maintenance facilities and co-ordination with other department.
- Interfacing with civil, electrical, S&T with respect to rolling stock.
- Liaison with RDSO/Railway Board and other stakeholders in connection with approval of drawings, speed certification, approval of rolling stock for operations.
- Liaison with private rolling stock manufacturers.
- Monitoring proto type manufacturing of rolling stock and trials etc.,
- Coordination with CRS for trials and certification with respect to rolling stock.
- Any other work assigned with reference to rolling stock.

2. Mr. Jeevan, Executive (Civil)

- Interface between Mechanical and Civil Department.
- To take care of dimensional issues like bridge, tunnel, other structure, in line with approved schedule of dimensions.
- Ensuring civil dimensions are not infringing with kinematic envelope of rolling stock by active involvement in designing of bridges/tunnels/platforms/OHE ports etc.
- Preparation of Mechanical/Rolling stock drawings.
- Preparation of Yard Arrangements, Longitudinal/Working Plan and Section includes detailed Geometry design, Review of Alignment, Fixing of Gradient (Profile) and Track Work relating to Doubling projects.
- Site Inspection as and when directed by superior officers & collection of data related to planning.
- Any other works entrusted by Superior Officers from time to time.



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TADK

1. **Mr. Manish, TADK**

- To attend to the duties of the officer from time to time.

2. **Mr. Sohan S, TADK**

- To attend to the duties of the officer from time to time.

3. **Mr. M Balaji, TADK**

- To attend to the duties of the officer from time to time.



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